

BOARD MEETING
REVISED (2) AGENDA
Cheatham County Board of Education

December 3, 2018

Place: Educational Annex Building – Board Room

Time: 7:00 p.m.

1. Call to Order
2. Moment of Silence
3. Pledge of Allegiance
4. Roll Call: Christina Gilliam, Kimberly Messer, Jennifer Hamblin, James Gupton, John Louallen, and David Risner
5. Approval of Agenda
6. Public Forum – Opportunity for Community to Address Board (Maximum thirty [30] minutes)
Follow-up on Last Month Comments
7. Presentations, Awards, and Recognitions

SHS Band

Dr. Alan Kulkin – Pre-K Laptop Donations

Kristin McQueen – Tennessee Science Teachers Association K-4 Science Educator of the Year

CCCHS –Tennessee Secondary School Athletic Association’s A. F. Bridges Divisional Award

Sheila Anliot, SHS Soccer Coach - Tennessee Secondary School Athletic Association’s A.F. Bridges Sportsmanship Award for Female Coach of the Year in District 6

Employees of the Month-

ACES	Jane Crocker, Teacher
ECES	Hunter Stapp, Teacher
KSES	Rhonda Barber, Assistant
PES	Ricky Mallard, School Resource Officer
PVES	Megan Frost, Counselor
WCES	Deanna Heine, Cafeteria Manager

CMS	Michael Carter, Teacher
HMS	Natalia Fallon, Academic Specialist
SMS	Paige Cooper, Teacher
CCCHS	Steven Cook, RTI Teacher
HHS	Kelly Fields, Teacher
SHS	Danny Waltman, Teacher
RA	Keri Avaritt, Teacher
Daycare	Kelly Cook, SMS Site Director
Nutrition	Amber Hrobak, HMS Cafeteria Manager
Technology	Chad Smith, Computer Technician
Transportation	Tonya Crouch, Bus Driver

8. Goal Update: Keith Miller, PVES Principal
9. Executive Committee
10. Five Year Plan: Dr. Beth Batson, Teacher Induction
11. Elected Officials – Opportunity for Elected Officials to Address Board
12. Consent Agenda:
 - A) Minutes: November 5, 2018
 - B) Approve for tenure:
 - C) Disposal of surplus equipment/materials:
 - 1) RA Assistant Principal Bringard requests permission to discard a broken student desk.
 - 2) PVES Principal Miller requests permission to discard approximately 329 library items: an assortment of hardback/paperback books and video/tech items that are damaged, in poor condition, and/or obsolete.
 - 3) PreK/ Daycare Supervisor Staggs requests permission to discard 2 computers from PreK.
 - 4) SHS Principal McWhirter requests permission to dispose of 11 broken desks that can't be repaired.
 - 5) HHS Principal Rector requests permission to dispose of an old Nevco football scoreboard and controllers from the football field.
 - D) School fees:

E) School/Principal request:

13. Budget and Finance:

A) Amendments & Resolution for \$42,282.42: Capital Outlay/ Realtor Fees/ Survey

B) Amendment for \$42,714.00: Motorola Repeater, Transportation Dept.

14. Old Business:

A) Revise on second reading Policy 3.4001 School Bus Idling

Policy shall read: *Applicability: This policy applies to the operation of every district-owned and/or contracted school bus.*

Rationale: Exhaust from idling school buses can accumulate in and around the bus and pose a health risk to children, drivers and the community at large. Exposure to exhaust can cause lung damage and respiratory problems. Exhaust may exacerbate asthma and existing allergies. Idling buses also waste fuel and financial resources.

Purpose: Eliminate unnecessary idling by Cheatham County school buses (including activity buses) and minimize idling time in all aspects of school bus operation.

Guidance: 1. If there is a wait time of more than five (5) minutes when arriving at a loading/unloading zone to pick up or drop off students, school bus drivers should turn off their buses as soon as possible to eliminate idling time and reduce harmful emissions. The school bus should not be restarted until it is ready to depart and there is a clear path to exit the pickup area. Exceptions include conditions that would compromise passenger safety, such as extreme weather, idling in direct traffic, or necessary idling for use of the bus safety lights/ equipment or wheelchair type lifts.

2. Limit idling time during early morning warm-up to what is recommended by the manufacturer (generally 3-5 minutes) in all but the coldest weather. Exceptions include idling necessary for pre-trip inspection and idling necessary to defrost windows and mirrors for safe driving.

3. Buses should not idle while waiting for students during field trips, extracurricular activities, or other events where students are transported off school grounds.

4. In cold weather, schools are directed to provide a space inside the school where bus drivers can wait if they have shut down their bus.

5. In colder weather, if the warmth of the bus is an issue, idling is to be at a very minimum and occur outside of the school zone. The "warmed" bus is to enter the school zone as close to the pick-up time as possible to maintain warmth and then shut down if there is a wait time of more than five (5) minutes.

6. All currently employed drivers shall receive a copy of this policy and be trained regarding the policy's requirements. As part of the onboarding and/or new hire process, all new drivers shall receive a copy of this policy and be trained regarding the policy's requirements.

7. Excessive idling by the driver may result in disciplinary action.

General Exemptions:

The actions outlined in the Guidance section above need not apply for the period(s) during which idling is necessary:

1. While Stopped:

- a. For an official traffic control device;
 - b. For an official traffic control signal;
 - c. For traffic conditions over which the driver has no control, including, but not limited to, stopped in a line of traffic; or
 - d. At the direction of a peace officer;
2. To ascertain that the school bus is in a safe operating condition and equipped as required by all provisions of law, and all equipment is in good working order, either as part of the driver's daily vehicle inspection, or as otherwise needed;
 3. For testing, servicing, repairing or diagnostic purposes by maintenance staff;
 4. To cool down a turbo-charged diesel engine for turning the engine off, for a period not to exceed five (5) minutes (as per the recommendation of the manufacturer);
 5. To operate:
 - a. A lift or other piece of equipment designed to ensure safe loading, unloading, or transport of persons with one or more disabilities; or
 - b. A heater or an air conditioner of a bus or vehicle that has, or will have, one or more children with exceptional medical needs aboard whose IEP requires such;
 6. To operate defrosters, heaters, air conditioners, or other equipment to ensure the safety or health of the driver or passengers;
 7. To recharge a battery or other energy storage unit of a hybrid electric bus.
- Additionally, zero emission electric buses are exempt from this policy as they do not emit harmful exhaust while at idle. Non-electric buses may also be exempt from this policy in the instance that they are equipped with onboard anti-idling technologies (e.g., fuel operated heaters/ direct fired heaters).

15. New Business:

A) Extended Care Rates

B) Revise on first reading Policy 4.602 Class Ranking

Policy shall read: *Beginning with the graduating class of 2021.*

Class Ranking

1. Students' grade point averages (GPA) shall be calculated on the 4.0 scale with the following 4 quality point value: A-4, B-3, C-2, D-1, F-0. Students who take and pass the following courses, as indicated, shall be ranked before students who do not take or do not pass these courses offered through the high school or contracted institution:

a. English: At least one of the following:

i. Honors English 3 (or college accredited equivalent)

ii. Honors English 4 (or college accredited equivalent)

b. Mathematics: Integrated Math 1, Integrated Math 2, Integrated Math 3 (or the equivalent – Algebra 1, Geometry, Algebra 2) and at least one of the following (individual school offerings may vary):

i. Statistics (or college accredited equivalent)

ii. Precalculus (or college accredited equivalent)

iii. Calculus (or college accredited equivalent)

iv. College Algebra (or college accredited equivalent, not remedial courses)

v. *Applied Mathematical Concepts* (or college accredited equivalent, not remedial courses)

Science: *Biology, Chemistry, and at least two of the following:*

i. *Biology 2* (or college accredited equivalent)

ii. *Anatomy & Physiology* (or college accredited equivalent)

iii. *Chemistry 2* (or college accredited equivalent)

iv. *Physics* (or college accredited equivalent)

Social Studies:

i. *Honors United States History or United States History* (or college accredited equivalent)

(All college accredited equivalencies are determined at the sole discretion of the school's administration in conjunction with central office. Equivalent substitutions may be made solely at the discretion of the school's administration in conjunction with the central office for any of the courses listed above.)

2. For class ranking purposes, the GPA for seniors shall be calculated at the end of their seventh term, that is, after the fall term of their senior year. No further terms shall be considered for class ranking purposes.

Valedictorian and Salutatorian

3. The *Valedictorian and Salutatorian* for a given senior class shall be calculated based on GPAs at the end of their seventh term, that is, after the fall term of their senior year. Calculations will be based on the students having taken the required courses listed in Section 1 of this policy.

4. For purposes of determining the *Valedictorian and Salutatorian* only, the following courses shall be calculated on a 5.0 scale with the following quality point value: A-5, B-4, C-3, D-2, F-0.

a. *English*: courses listed in section 1: i, ii

b. *Mathematics*: courses listed in section 1: i, ii, iii, iv, v

c. *Science*: courses listed in section 1: i, ii, iii, iv

d. *Social Studies*: courses listed in section 1: i

e. *Foreign Languages*: (these courses are not listed in section 1 but are considered in determining *Valedictorian and Salutatorian* only)

i. 3rd- year and 4th-year courses in the same foreign language **or**

ii. College accredited 3rd-year and 4th- year courses in the same foreign language

5. In the event of a tie for either *Valedictorian* or *Salutatorian*, the following will be used to determine if the tie can be broken:

a. *Unweighted Grade Point Average (GPA) to the hundredths*

b. *Highest recorded composite ACT score (based on ACT state testing – Jr. year test and Sr. year retake)*

c. *A sum of the highest ACT subject section scores (sections considered are: English, mathematics, reading, and science) from the Jr. year test and/or Sr. year retake.*

6. If after applying a, b, and c, in section 5 above there remains a tie, all such students will be named as co-*Valedictorian* and/or co-*Salutatorian* for the school.

C) Revise on first reading Policy 4.701 Maintaining Test Security

Beginning line 1 shall read: *General*

*Security procedures shall adhere to guidelines issued by the State Department of Education.*¹

TESTING SECURITY

Line 9 shall be **deleted** that reads: *Test security procedures shall adhere to guidelines issued by the State Department of Education.*¹

Beginning line 11 shall read: *Such actions shall be grounds for revocation of state license.*²
The director of schools shall report a breach of security to the State Department of Education's Office of Accountability and any testing irregularity to the Division of State testing within twenty-four (24) hours of such events. In any class, grade, and/or school where a security breach is strongly suspected or verified, central office staff shall be present during subsequent tests for a period of two (2) years.

DATA SECURITY

*Embargoed data may be shared with personnel as determined by the Director of Schools as set forth in procedure. Personnel shall not share embargoed data with external parties.*³

Legal Reference 1 shall read: *TRR/MS 0520-01-03-.03*

Legal Reference 3 shall read: *State Board of Education Policy 2.600*

D) Revise on first reading (new) Policy 3.4002 Commercial Advertising on School Buses
Policy shall read: *Commercial advertising space shall be allotted on the exterior of Cheatham County School Buses subject to the following restrictions and limitations:*

1. Advertising shall be in compliance with state law and approved by the Director of Schools or his/her designee.

2. Advertising space shall be limited to the rear quarter panels of each school bus. No more than two (2) advertisements per rear quarter panel shall be permitted.

3. Advertising space on each bus shall not exceed thirty six inches (36") in height and sixty inches (60") in length on each side of the bus.

4. All advertising shall be displayed in black lettering on a white background, and/or include vendor logo.

5. There will be no advertisement of tobacco products, alcohol products, gambling, sexual material, political campaigns or religion.

6. The advertisements shall not cover any structural or sheet metal damage or alterations.

7. Cost of advertising shall not exceed \$1500 annually per advertisement.

Ref: TCA 49-6-2109

16. Brief comments from Board Members

17. Announcements

18. Adjourn

INFORMATION:

1. Personnel Changes:

A. Retirements approved:

B. Administrative Positions approved:

C. Leave of Absence approved:

Nicole Galbreth, PVES academic specialist, 10/26/18 – 1/11/19
Ricky Dale Amburgey, SHS faculty, 11/8/18 – 1/1/19
Sarah Brown, SHS faculty, extended until March 1, 2019
Susan Mullican, CMS faculty, 12/14/18 – 1/18/19

D. Resignations approved:

Tricsta Adams, SMS Nutrition, 11/13/18
Candas Roberts, HMS Nutrition, 11/20/18
Daniel Smiley, SHS faculty/ head baseball coach, 12/7/18
Angela Salamy, ACES faculty, 12/19/18
Charles Lathrop, Transportation mechanic, 11/30/18

E. Termination of Employment:

F. Transfers approved:

Tara Smith, from PVES assistant to RA/District Service Coordinator for 2018-19, new position,
11/7/18

G. Elections/Placements approved:

Gary Weeks, SMS assistant girls' basketball coach, non-faculty, 11/1/18
Christina Dowlen, CMS Life Skills assistant, replaces Dawn McCarroll, 11/16/18
Laura Beth Bumpus, WCES Nutrition cook, replaces Jessica Marlin, 11/8/18
Christina West, WCES Nutrition cook, replaces Rebecca Schrader, 11/7/18
Savannah Laine, PVES SpEd assistant, replaces Tara Smith, 11/19/18
Rick Gentry, SHS assistant girls' basketball coach, non-faculty, volunteer, 11/14/18
Derek Denney, SHS assistant girls' basketball coach, non-faculty, 11/14/18
Charlie Martin, CMS assistant boys' soccer coach, non-faculty, 11/16/18
Faye Haines, HHS basketball clock keeper, 11/19/18
Maureen Wycoff, KSES videographer, 11/19/18
Maggie Combs, ECES interim faculty, replaces Paige Brown, 1/7/19
Paula Powell, PVES Daycare, part-time caregiver, 12/1/18
Jessica Thomas, PVES Daycare, part-time caregiver, 12/1/18